

**Fellowship Among the Churches**  
**FTTMa Training Center**  
**April 7-9, 2023**

Feb. 15, 2023

To: All the churches in the Lord's Recovery  
Re: **WORK ADVISORY**  
**FELLOWSHIP AMONG THE CHURCHES (FAC)**

Dear brothers and sisters in the Lord:

Please be advised of the forthcoming face to face Fellowship among the Churches (FAC) on April 7-9, 2023 (Friday to Lord's Day) to be held in the Training Center of the FTT-Malabon, Malabon City.

**I. Information**

- A. **Place:** Church in Malabon Meeting Hall  
19 Liwayway St., Acacia, Malabon City
- B. **Schedules:**
  - Friday, April 7, 2:00 PM to 5:30 PM, Messages 1 to 2
  - Saturday, April 8, 8:30 AM to 5:30 PM, Messages 3 to 6
  - Lord's Day, April 9, 8:00 AM to 12:00 PM, LTM and Messages 7 to 8
- C. **Registration donation:** A registration donation of P500.00 PHP (local) and \$50.00 USD (foreign) will be required from each participant.
- D. **Provisions:** A conference kit will be given to each participant that include name badge w/out jacket, outline, and bottled water. Meals (breakfast, lunch, and dinner) will be served at the Meeting Hall to paid registrants only.
- E. This conference will **not** be live streamed thru Zoom, Youtube, or FB Live.

**II. Deadlines**

- A. Registration donation and registration form **must be submitted on or before March 6, 2023 (Monday)**. The deadline for the registration is final. Late registrations will be surcharged with an additional 50% over the registration donation and must arrange for their own accommodations.

**III. Registration**

- A. **Qualification:** Only those 18 years old and above are qualified to join the FAC. Bringing of children is prohibited. The Registration Dept. has the prerogative to accept or deny admission to the conference.
- B. **Coordination by church:** All registration will be done online and must be coordinated by local church. Only online registration may be accepted.
- C. **Local Registrars:** Serving ones designated as the registrars for the churches must secure their own REGISTRAR ACCOUNT to access the online registration system. We advise registrars to create and verify their accounts at the start of the registration period.
- D. **Saints from outside Luzon and Region 6** may register online and coordinate directly with the FAC Registration Department. For inquiries, send an email to ***fachurchesconf@gmail.com***.
- E. **Procedure:** All registrants must submit their details through the online registration form or to the local registrar in their respective locality, province or cluster. The local registrars will be the ones to directly coordinate with the FAC Registration Department.
- F. **Registration payments** collected by church may be deposited to the following bank account:
  - Bank: Metrobank
  - Account Name: The Church in Malabon Inc.
  - Account Number: 228-7-22850871-0*\*Please email a copy of the deposit slip to **fachurchesconf@gmail.com** together with a list of the names paid for.*
- G. For **substitutions** upon check-in, a concerned responsible one or co-worker must be present to confirm the changes. Substitutions can only be allowed for participants of the same gender.

#### IV. Accommodation

- A. For particular hospitality or accommodation concerns, kindly indicate them on the “Remarks” field in the online registration form (ex.: hypertensive, asthmatic, elderly, new one, gospel friend, etc.). Special arrangements are subject to availability.
- B. Saints who have specific accommodation needs that cannot be met by the facilities of the training center or the accommodating churches are advised to make their own hotel bookings.
- C. Participants requesting accommodation must bring their own blankets.
- D. All arrangements for accommodations are carefully planned and prepared by the FAC Accommodation Department. Changing of accommodation assignments is discouraged.

#### V. Transportation

- A. Transportation service is only available for groups who need airport/seaport assistance. Please indicate your arrival details on the REMARKS field of the registration form, i.e. flight number/vessel name, ETA and terminal.
- B. Because of the limitation of the available parking space in the vicinity of the meeting hall, we would encourage the saints to carpool or share rides to minimize the vehicles that need parking slots.
- C. Participants who will park their vehicles within the vicinity of the meeting hall must deposit their keys at the “Parking Booth” and is required to register their vehicle upon arrival.

#### VI. Baggage

- A. Only luggage and bags are allowed at the Baggage Area. Perishable goods and loose items are strictly not allowed.
- B. Overnight deposits are not allowed.

#### VII. Medical Concerns

- A. Please bring your personal maintenance and emergency medication.  
*(Note to co-workers and responsible ones: Please assess the registrants from your locality if they are physically fit to attend the FAC. In case of doubt, please secure a medical clearance.)*
- B. Wearing of face mask is required to prevent the spread of infectious diseases.
- C. It is advised that those who are ill or experiencing symptoms of any communicable disease should NOT come to the conference.

#### VIII. Sessions and Meeting Conduct

- A. Participants must attend all sessions and be seated at the hall five minutes before the session begins.
- B. Personal recording and posting of messages is strictly prohibited. Official recorded messages are available for sale at the end of the conference.
- C. Participants must avoid causing disturbances during the meeting. Refrain from standing or making unnecessary noise. All electronic gadgets must be set to silent mode or turned off.
- D. Participants are encouraged to function by praying, singing, and prophesying.
- E. Participants must bring their FAC outlines, Bibles, and hymnals to the meeting.
- F. **NO SELLING.** Participants are not allowed to sell any commodity during FAC.

#### IX. Dress Code

- A. Participants are encouraged to observe proper Dress Code:
  - 1. Brothers: dark-colored pants, polo (avoid loud colors/prints), dark-colored, closed shoes.
  - 2. Sisters: decent blouse (avoid loud colors/prints), skirts (strictly no miniskirts), closed shoes. No denim clothing.

#### X. For Inquiries and Questions

- A. Please contact **Bro. Fred Rodriguez 09433033188** or **Bro. Jonathan Parungao 09338662174** or email to **fachurchesconf@gmail.com**

We pray that the Lord will bless us with His strong presence in this gathering for the advancement of His purpose and the fulfillment of His economy.

Sincerely,  
FAC Committee